



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



POLICY DOCUMENT FOR FINANCIAL SUPPORT TO TEACHERS

ACCORDING TO THE DISCUSSIONS IN GOVERNING BODY MEETINGS

ITEM NO : 5

FINANCIAL SUPPORT PROVIDED TO THE FACULTY FOR ATTENDING THE CONFERENCES, WORKSHOPS AND FDPS

INTRODUCTION:


Avanthi Institute of Pharmaceutical Sciences gives utmost importance to the academic excellence of faculty members. In Order to encourage academic enrichment of faculty members, The Institution provides financial support to teaching staff of the college to attend academic programs, like FDPs/ Research works / Conferences/ Workshops/ Seminars and Publication at National& International levels and to obtain professional membership in the relevant fields. Faculty members are also encouraged to attend subject based refresher courses; training, short term programs. It aims to raise faculty standards by expanding facilities and research skills and by providing a place for them to share their knowledge, experience, and research with the rest of the world.

OBJECTIVE:

1. The basic objective of this scheme is to enable organization / institution to organize workshops which will promote Quality in institutions as well as programs.
2. To encourage the teaching staff for presentation of research papers in conferences /FDP/Seminar /workshops and join professional bodies and academic societies.

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- PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
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3. To support the teaching staff to avail opportunities for discussing developments in the recent Pharmaceutical trends .
4. To interact with eminent academicians and scientists from research institutions to improve teacher's in - depth knowledge of subjects.

ELIGIBILITY:

Major Categories for providing financial support:

1. Teaching learning and related activities.
2. Research and related activities
3. Co-Curricular and Extra- Curricular and professional development activities.
4. The institute's regular teaching faculty will be eligible for financial aid. Financial assistance is given to attend FDP's / Research Works/Seminars /Workshops/ Conferences/Courses in the fields of Pharmaceutical Sciences at national and International levels.
5. Teaching staff who use the physical facilities/financial aid to complete their Ph.D. program in the time allotted.

PROCEDURE OF APPLYING FOR THE SCHEME:

1. Teachers who wish to receive financial assistance for attending FDPs / Conferences /Workshops / Seminars /Enrollment of Memberships to professional bodies should obtain permission from respective Departmental HOD and followed by submitting the request letter to the principal office along with the necessary documents as listed below :
 - Registration receipt,
 - Participation/ Presentation certificate
 - Professional Membership Certificate within 3 days of attending FDPs Research Works / Conferences / Workshops / Seminars/ Memberships.

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[Handwritten Signature]
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APPROVAL PROCEDURE:

1. The academic and research coordinator and the accounts Department should receive the certificates of attendance of FDPs/Research works/Conferences Workshops/Seminars/ Publications.
2. The application of faculty forwarded through Principal and HR director for further approval .
3. After Attending the FDP/Seminar/Workshop/Conferences Faculty member has to submit necessary documents such as registration receipt/Participation/ Presentation Certificate / Professional Membership Certificate to the accounts section to get the financial support.

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